

<h2 style="margin: 0;">ACE Core Programme Stage 2 Final Checklist For Residential Care Facility</h2>
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Stage 2

To save you time, we suggest that you:

- (1) Complete sections 2 & 3.
- (2) Then photocopy this form for each student.
- (3) Complete sections 1 & 4.
- (4) Attach this checklist to the front of the students completed 8 Modules.
- (5) **Courier to:** Health Ed Trust NZ, Level 6 137 Armagh Street, Christchurch 8011, **Christchurch.**
Phone 03 379 8519 **GST** 79-962-503

<p>Section One: Student Details</p> <p>Name:</p> <p>NZQA number (if known).....</p> <p>ACE Core Programme & Supplement have been completed (compulsory) <input type="checkbox"/></p> <p>Processing fee:</p> <p>\$52.00 attached <input type="checkbox"/> (From 1st October 2005)</p>
<p>Section Two: Facility Details</p> <p>Facility Name:</p> <p>Phone: Fax:</p> <p>E-mail:</p>
<p>Section Three: On-Site Assessor Details</p> <p>Name:</p> <p>Relevant Qualifications: Registered Nurse <input type="checkbox"/> Enrolled Nurse <input type="checkbox"/> Unit standard 4098 <input type="checkbox"/></p> <p><input type="checkbox"/> Other</p> <p>Assessor Attestation Form completed and sent to Health Ed Trust <input type="checkbox"/> (only send once for each Assessor)</p>
<p>Section Four: Check Completion Of Assessment Materials</p> <p>Has the On-site Assessor ensured that: (tick when checked)</p> <p>Prerequisites met: ACE Core Programme completed (Topics 1 -12 plus Supplement) <input type="checkbox"/></p> <p>Modules arranged in order, 1 to 8 <input type="checkbox"/></p> <p>Student's name is on all pages of their Question Sheets and all questions completed <input type="checkbox"/></p> <p>All Assessment Records (Modules 1 - 8) completed & attached <input type="checkbox"/></p> <p>Proof of unit standards completed elsewhere is attached <input type="checkbox"/></p> <p>Proof of completing First Aid unit standards 6400, 6401, 6402 is attached <input type="checkbox"/></p> <ul style="list-style-type: none"> • First Aid Unit standards have been registered onto the NZQA Framework <input type="checkbox"/> <li style="padding-left: 20px;">by First Aid course Provider <p>A Training Agreement to cover this programme has been sent to CSSITO <input type="checkbox"/></p>

www.healthedtrust.org.nz to download this and other Health Ed Trust forms